

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

Regular Meeting AGENDA

Fountain Valley School District
PDC Room
10055 Slater Avenue
Fountain Valley, CA 92708

March 23, 2023
3:30 p.m.

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

- **CALL TO ORDER**
- **PLEDGE OF ALLEGIANCE**
- **ROLL CALL**
- **APPROVAL OF AGENDA**

GENERAL FUNCTIONS

1. **Introduction of Guests**
2. **Introduction of Staff**
3. **Reading and Approval of Minutes - Regular Meeting of the Personnel Commission, February 23, 2023**
(Attachment #1) *Action*
4. **Agenda, Regular Meeting of the Board of Trustees, March 9, 2023**
(Attachment #2) *Information*
5. **Agenda, Special Meeting of the Board of Trustees, March 11, 2023**
(Attachment #3) *Information*
6. **Minutes, Regular Meeting of the Board of Trustees, February 9, 2023**
(Attachment #4) *Information*
7. **Director's Report** *Information*
8. **Commissioner's Comments** *Information*

9. Public Comments

Members of the community and staff are welcome to address the Personnel Commission on any item listed on the Agenda or Business or any other item or specific concern within the jurisdiction of the Personnel Commission. Speakers are requested to limit their presentation to four minutes.

ADMINISTRATION

10. Eligibility Lists

Action

Bus Aide – Special Education, Instructional Assistant – Moderate/Severe, Health Assistant, IA – Applied Behavior Analysis, IA – Bilingual (Spanish), and Instructional Assistant – Mild/Moderate

(Attachments #5 -7)

PERSONNEL

11. Job Announcements

Information

(Attachments #8 - 12)

FINANCIAL

12. Nothing at this time.

Information

CLOSED SESSION

13. Closed Session

The Commission may discuss one or more of the following topics in Closed Session:

1. Personnel
2. Legal Advice

NEXT MEETING

14. The next meeting of the Personnel Commission will be:

April 27, 2023

3:30 p.m.

Board Room

ADJOURNMENT

15. Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, PERSONNEL COMMISSION-REGULAR
MEETING OF FEBRUARY 23, 2023**

DATE: March 13, 2023

Attached for your approval are the minutes of the Personnel Commission regular meeting of February 23, 2023.

RECOMMENDATION

The Personnel Commission approve the minutes of the February 23, 2023 Personnel Commission regular meeting.

Attachment #1

FOUNTAIN VALLEY SCHOOL DISTRICT PERSONNEL COMMISSION

REGULAR MEETING

MINUTES

February 23, 2023

3:30 p.m.

Mr. McCombs called the Regular Meeting of the Personnel Commission to order at 3:30 p.m. in the Board Room at 10055 Slater Avenue, Fountain Valley, California 92708. Mr. Talley led the Pledge of Allegiance.

Present for the entire meeting:

Mr. Tony McCombs, Chairperson
Mr. William Mullin, Vice-Chairperson
Mrs. Carol Davis, Member
Mrs. Carmen Serna, Director Human Resources

GENERAL FUNCTIONS

Approval of Agenda

Mrs. Davis moved to approve the agenda as presented. Mr. Mullin seconded the motion. Motion carried.

Introduction of Guests

Mr. Jeremy Talley, CSEA President, attended the entire meeting. Ms. Abdel and Ms. Moyers joined belatedly.

Introduction of Staff

Ms. Johnson attended.

Minutes, Regular Meeting of the Personnel Commission, January 26, 2023

Mr. Mullin moved to approve the minutes as presented. Mrs. Davis seconded the motion. Motion carried.

Agenda, Regular Meeting of the Board of Trustees, February 9, 2023

Presented as an information item only.

Minutes, Regular Meeting of the Board of Trustees, January 12, 2023

Presented as an information item only.

Minutes, Special Meeting of the Board of Trustees, January 28, 2023

Presented as an information item only.

Director's Report

Mrs. Serna shared today was the big day for Kindergarten Roundup, which allows parents to meet the principals and office managers and become familiar with the school site. The District commences Transitional Kindergarten (TK) and Kindergarten registration on February 24th; TK is one of our programs that has had strong growth in student enrollment.

Mrs. Serna stated we are continuing to provide opportunities for professional growth to the classifications where we can make an impact. One of the classifications we are currently providing opportunities for growth is our instructional assistants in special education. She distributed a schedule showing the classes we have provided to our instructional assistants which may offer them promotional opportunities in the future. The first training was offered in October and the last one during the week of parent teacher conferences. We also recorded the trainings

for those that were unable to attend due to multiple positions and work hours. We have also offered Excel training for all employees. Our own staff provided this training.

Mrs. Serna shared per our memorandum of understanding; we are offering an early retirement stipend for our classified employees who give us notice by March 17, 2023. This enables us to plan for future vacancies. This stipend is \$500 for part time employees and \$1,000 for full time employees.

This week we were happy to fill multiple positions in our three major classifications that are hard to fill. We were able to secure three instructional assistants for special education, two food service workers and two noon duty aides.

Mrs. Serna attended the Every Student Succeeding event sponsored by Rotary. This event celebrates one student from each school site who has overcome some obstacles in their life and has shown that they have grit and determination. These students were presented with a scholarship and it was a heartwarming event to attend at the district office.

Lastly, Mrs. Serna invited everyone to the volleyball tournament at Fulton on March 1, 2023, starting at 9:00 a.m.

Commissioners' Comments

Mrs. Davis shared her children's great experiences with kindergarten and their teacher.

Mr. Mullin stated he would like to thank Mrs. Serna for all the information provided and getting back to the Commission rapidly. He shared information about enrollment and closings at a neighboring school district.

Public Comments

Mr. Talley shared how important the Kindergarten Roundup is to parents. He thanked the Personnel Commission for their support to the classified assistance program this holiday season. We were able to offer our employees something substantial.

ADMINISTRATION

Eligibility Lists

Mr. Mullin moved to approve the eligibility lists for Behavior Intervention Assistant, ESP Instructor, ESP Assistant, Food Services Worker, Guidance Technician, Office Assistant, Painter, and Bus Aide – Special Education. Mrs. Davis seconded the motion. Motion carried.

PERSONNEL

Job Announcement

The dual certification job postings for Bus Driver and Instructional Assistant - Bilingual were reviewed.

FINANCIAL

No financial items discussed.

CLOSED SESSION

No closed session.

NEXT MEETING

The next meeting of the Personnel Commission will be:

Regular Meeting:

March 23, 2023 at 3:30 p.m.

PDC Room

ADJOURNMENT

The February 23, 2023 regular meeting of the Personnel Commission adjourned at 3:54 p.m.

Mr. McCombs, Chairperson

Mr. Mullin Vice-Chairperson

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF MARCH 9, 2023**

DATE: March 13, 2023

Attached for your information is the agenda of the Board of Trustees regular meeting of March 9, 2023.



**Thursday, March 9, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

**Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708**

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

The district board room will be open to the public. In-person public comment will be allowed as required by law.

Public Comment Notice: Any written or electronic communication provided by the public to the Board of Education may be considered a public record and subject to production under the Public Records Act. The produced record may include all names and detailed information contained in the communication.

MISSION STATEMENT:

Our mission is to promote a foundation for academic excellence, mastery of basic skills, responsible citizenship, and a desire by students to achieve their highest potential through a partnership with home and community.

CONDUCT:

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the chair to terminate the privilege of addressing the Board. The Board may remove disruptive individuals and order the room cleared if necessary; in this case, members of the media not participating in the disturbance shall be allowed to remain, and individual(s) not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

DISABILITY INFORMATION:

In compliance with the Americans with Disabilities Act, for those requiring special assistance to access the Board meeting, to access written documents being discussed at the Board meeting, or to otherwise participate at Board meetings, please contact the Public Information Officer/Executive Assistant to the Superintendent, Joy Moyers, at 714-843-3255.

A. CALL TO ORDER -- 6:00 p.m.

1. Pledge of Allegiance
2. Roll Call

B. APPROVAL OF AGENDA

1. Agenda for March 9, 2023 Regular Board of Trustees Meeting

C. STUDENT RECOGNITIONS

1. 6:00 pm -- Gisler Elementary

2. 6:30 pm -- Cox Elementary

D. STAFF REPORTS

1. Second Interim Report Presentation (Written and Oral)

E. BOARD MEMBER REPORTS

1. Board Member Reports

F. PUBLIC COMMENTS

1. Public Comment

G. LEGISLATIVE ITEMS

1. Board Policy 4119.24, 4219.24, 4319.24 Maintaining Appropriate Adult-Student Interactions (Second Reading)

2. 2023 CSBA Delegate Assembly Election -- Subregion 15

H. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

1. Minutes of February 9, 2022 Regular Board of Education Meeting

2. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

3. Accept Donations

4. Approve/Ratify Warrants

5. Approve/Ratify Purchase Order Listing

6. Budget Adjustments & Transfers for Approval

7. Instructional Programming for Summer 2023

8. Approve 2022-23 Second Interim Report

9. Approve the Amendment to the Agreement with Corinne Loskot Consulting Inc., In Order to Assist with Obtaining State School Facilities Funding

10. Approve the 2022-2023 Transportation Plan

11. Permission to Utilize CMAS No.3-18-84-0042E for the Purchase and Installation of the Bogen Intercom System

12. Permission to Utilize CMAS NO. 4-22-12-1015 for the Purchase and Installation of Playground Equipment, Benches and Lunch Tables

13. Permission to Utilize CMAS NO. 3-17-36-0030B for the Purchase of Copiers and Related Maintenance and Print Services

14. Authorize the Use of the Irvine Unified School District Bid No. 2021/223-3FA and its Extensions for the Purchase of Furniture

15. Authorize the Use of the San Bernardino City Unified School District Bid No. 22-17 for the Purchase of Furniture

16. Authorize the Use of the San Bernardino County Superintendent of Schools Bid No. 19/20-1273 and its Extensions for the Purchase of Furniture

17. Approve/Ratify Non-Public Agency Contracts

I. SUPERINTENDENT'S REPORT/ NEW BUSINESS

1. Superintendent's Report/New Business

J. CLOSED SESSION

1. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5
2. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
3. Pupil Personnel: Education Code 35146
4. Public Employee Performance Evaluation: Government Code Section 54957 and 54957.1 The Board will meet in closed session to discuss the annual performance evaluation of the superintendent.

K. REPORT OF CLOSED SESSION

1. The Board President will report out on action taken if any.

L. ADJOURNMENT

1. Meeting Adjournment
2. Next Meeting April 6, 2023

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **AGENDA, OF THE BOARD OF TRUSTEES SPECIAL
MEETING OF MARCH 11, 2023**

DATE: March 13, 2023

Attached for your information is the agenda of the Board of Trustees special meeting of March 11, 2023.



**Saturday, March 11, 2023
Governance Team Building Session**

MEETING PROCEDURES

MEETING LOCATION:

Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

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A. CALL TO ORDER -- 9:30 a.m.

1. Pledge of Allegiance
2. Roll Call

B. APPROVAL OF AGENDA

1. March 11, 2023 Special Meeting

C. PUBLIC COMMENT

1. Public Comment

D. Governance Team Building

1. Governance Team Building

E. ADJOURNMENT

1. Meeting Adjournment

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **MINUTES, OF THE BOARD OF TRUSTEES REGULAR
MEETING OF FEBRUARY 9, 2023**

DATE: March 13, 2023

Attached for your information are the minutes of the Board of Trustees regular meeting of February 9, 2023.



**Thursday, February 9, 2023
Regular Meeting**

MEETING PROCEDURES

MEETING LOCATION:

**Fountain Valley School District
Board Room
10055 Slater Avenue
Fountain Valley, CA 92708**

PUBLIC PARTICIPATION AND PUBLIC COMMENT PROCEDURES:

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A. CALL TO ORDER -- 6:00 p.m.

Subject	1. Pledge of Allegiance
Meeting	Feb 9, 2023 - Regular Meeting
Category	A. CALL TO ORDER -- 6:00 p.m.
Type	Procedural

Subject	2. Roll Call
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Meeting Feb 9, 2023 - Regular Meeting
Category A. CALL TO ORDER -- 6:00 p.m.
Type Procedural

- Jeanne Galindo, President
- Steve Schultz, President Pro Tem
- Sandra Crandall, Clerk
- Dennis Cole, Member
- Phu Nguyen, Member

B. APPROVAL OF AGENDA

Subject 1. Agenda for February 9, 2023 Regular Board of Trustees Meeting

Meeting Feb 9, 2023 - Regular Meeting
Category B. APPROVAL OF AGENDA
Type Action
Preferred Date Feb 09, 2023

C. STUDENT RECOGNITIONS

Subject 1. 6:00 pm -- Tamura Elementary

Meeting Feb 9, 2023 - Regular Meeting
Category C. STUDENT RECOGNITIONS
Type Reports

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement, or extraordinary effort. The Board will recognize outstanding students from Tamura Elementary School.

File Attachments

[Student Recognition -- Tamura -- 2-09-23.pdf \(141 KB\)](#)

Subject 2. 6:30 pm -- Courreges Elementary

Meeting Feb 9, 2023 - Regular Meeting
Category C. STUDENT RECOGNITIONS
Type Reports

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement, or extraordinary effort. The Board will recognize outstanding students from Courreges Elementary School.

File Attachments

[Student Recognition -- Courreges 2-09-23.pdf \(140 KB\)](#)

Subject 3. 7:00 pm -- Plavan Elementary

Meeting Feb 9, 2023 - Regular Meeting
Category C. STUDENT RECOGNITIONS
Type Reports

It is an interest of the Board of Trustees to recognize students who display high achievement, improvement, or extraordinary effort. The Board will recognize outstanding students from Plavan Elementary School.

File Attachments
[Student Recognition -- Plavan -- 2-09-23.pdf \(140 KB\)](#)

D. STAFF REPORTS

Subject 1. Next Five Update

Meeting Feb 9, 2023 - Regular Meeting
Category D. STAFF REPORTS
Type Reports

Background:

Assistant Superintendent, Business Services, Chris Fullerton and Director, Maintenance and Operations, Joe Hastie will present and review with the Board of Trustees the Next Five Update.

Submitted by:

Business Services

E. BOARD MEMBER REPORTS

Subject 1. Board Member Reports

Meeting Feb 9, 2023 - Regular Meeting
Category E. BOARD MEMBER REPORTS
Type Reports

F. PUBLIC COMMENTS

Subject 1. Public Comment

Meeting Feb 9, 2023 - Regular Meeting
Category F. PUBLIC COMMENTS
Type Information

Members of the community and staff are welcome to address the Board of Trustees on any item listed on the Agenda of Business.

To address the Board of Trustees, please comply with the procedures listed on the form, *For Persons Wishing to Address the Board of Trustees*, which is available at the side counter (near the front of the room) and give the form to the Public Information Officer/Executive Assistant to the Superintendent. For a Special Board Meeting/Workshop, give the form to the Superintendent/Secretary of the Board.

G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Subject 1. Minutes of January 12, 2022 Regular Board of Education Meeting

Meeting Feb 9, 2023 - Regular Meeting
Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)
Preferred Date Feb 09, 2023

File Attachments
[MIN011223.pdf \(98 KB\)](#)

Subject 2. Minutes of January 28, 2022 Regular Board of Education Meeting

Meeting Feb 9, 2023 - Regular Meeting
Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)
Preferred Date Feb 09, 2023

File Attachments
[MIN012823.pdf \(57 KB\)](#)

Subject 3. Approve/Ratify Personnel Items (Employment Functions, Workshops/Conferences, and Consultants)

Meeting Feb 9, 2023 - Regular Meeting
Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)
Preferred Date Jan 12, 2023

Submitted by:
Personnel Services, and Educational Services

File Attachments
[1.0 Personnel Items - 2023-02-09.docx \(28 KB\)](#)
[2.0 Classified Personnel Items 2023-02-09.pdf \(103 KB\)](#)
[3.0 Educational Services Personnel Items 2023-02-09.pdf \(135 KB\)](#)

Subject 4. Accept Donations

Meeting Feb 9, 2023 - Regular Meeting
Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type Action (Consent)

Submitted by:
Business Services

File Attachments
[Donations.xlsx \(23 KB\)](#)

Subject **5. Approve/Ratify Warrants**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:
Business Services

File Attachments
[Warrant report for board meeting - Feb 9 2023.pdf \(112 KB\)](#)

Subject **6. Approve/Ratify Purchase Order Listing**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Submitted by:
Business Services

File Attachments
[P O Detail Report- 12-28-22 thru 01-24-23.pdf \(16 KB\)](#)
[P O Report- Change 12-28-23 thru 01-24-23.pdf \(7 KB\)](#)

Subject **7. MOU Early Retirement Notification Stipend FVEA**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and Fountain Valley Education Association.

Background:

As we prepare for student enrollment numbers and certificated staffing needs for the 2023-2024 school year, knowing our actual certificated staffing vacancies will greatly assist the District in creating a more precise and timely staffing plan. Early retirement/resignation notification will provide the District with important information that will help determine certificated staffing needs and support the 2023-24 staffing plan.

A \$2,000 stipend will be provided to for an early declaration of retirement for individuals who qualify for retirement under STRS and who choose to retire with a last day of duty on June 23, 2023. The retiring certificated staff member must provide a resignation effective June 26, 2023, to Cathie Abdel, Assistant Superintendent, Personnel no later than Friday, March 17, 2023.

The Memorandum of Understanding is for this year only and will expire automatically on June 30, 2023.

Fiscal Impact:

The fiscal impact for the Early Notification of Retirement stipend for certificated staff shall not exceed \$50,000.

Submitted by:
Personnel Services

File Attachments

[Scanned from a Xerox Multifunction Printer.pdf \(45 KB\)](#)

Subject **8. MOU Early Retirement Notification Stipend CSEA**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees approves the Memorandum of Understanding between Fountain Valley School District and California School Employees Association, Chapter #358

Background:

As we prepare for student enrollment numbers and staffing needs for the 2023-2024 school year, knowing our actual staffing vacancies will greatly assist the District in creating a more precise and timely staffing plan. Early retirement/resignation notification will provide the District with important information that will help determine classified staffing and recruitment needs and support the 2023-24 staffing plan.

A \$2,000 stipend will be provided to full-time classified employees and a \$1,000 stipend for part-time classified employees for an early declaration of retirement for individuals who qualify for retirement under PERS or PARS and who choose to retire on their last day of duty, on or before June 30, 2023. The retiring classified staff member must provide a resignation effective date on or before June 30, 2023, to Cathie Abdel, Assistant Superintendent, Personnel, no later than Friday, March 17, 2023.

The Memorandum of Understanding is for this year only and will expire automatically on June 30, 2023.

Fiscal Impact:

The fiscal impact for the Early Notification of Retirement stipend for classified staff shall not exceed \$50,000

Submitted by:

Personnel Services

File Attachments

[MOU CSEA and FVSD Early Retirement Notification Stipend.pdf \(30 KB\)](#)

Subject **9. Update Conflict of Interest Code**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Recommended Action It is recommended that the Board of Trustees authorizes the submission of a revised Conflict of Interest Code to the Orange County Board of Supervisors and that the Board of Trustees shall approve the revised Conflict of Interest Code in its 2023 review of said Code.

Background:

The Political Reform Act of 1974, Government Code Section 81000, requires that a local government agency adopt a Conflict of Interest Code. The Fountain Valley School District has previously adopted a Conflict of Interest Code. The District's Conflict of Interest Code is in compliance with the requirements of Government Code Section 87302, but changes must be made to the District's Code to delete positions that have been changed or dissolved and add any new positions.

Submitted by:

Superintendent's Office

File Attachments

[Code Amendments 2023 FEB 9.pdf \(134 KB\)](#)

Subject **10. Approve Agreement with Sophos to Provide Cybersecurity for the District Using Irvine Unified School District's Piggyback Contract Number 19/20-01 IT**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Fiscal Impact Yes

Dollar Amount \$280,964.06

Budget Source One-time general funds

Recommended Action It is recommended that the Board of Trustees approve the agreement with Sophos to provide cybersecurity services for three years.

Background:

Cybersecurity has become a significant issue for Public Schools as many districts have fallen victim to Ransomware recently. During such attacks, ransomware groups encrypt and disable files and servers throughout the network causing massive interruptions to school operations. The traditional line of network defense systems, such as Firewalls or antivirus software, are not enough to stop them, and more is needed.

The IT department evaluated multiple Cybersecurity vendors and after careful evaluation, chose Sophos. Sophos provides 24x7 protection and covers all the endpoints (PCs, Macs, etc.) as well as the network. Additionally, Sophos provides up to \$1,000,000 coverage in the event its system fails to stop a cybersecurity breach.

School district governing boards have the authority to "piggyback" on another public agency's bid per Public Contract Code Section 20118 and 20652 when it is determined to be in the best interest of the district. The use of the Irvine Unified School District IT Contract (piggyback) allows the District to enter into a three year agreement saving the district funds.

Submitted by:

Business Services

File Attachments

[Sophos Proposal.pdf \(145 KB\)](#)

Subject **11. Single Plan For Student Achievement (SPSA) - Gisler Elementary School**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Feb 09, 2023

Absolute Date Feb 09, 2023

Fiscal Impact No

Budgeted No

Recommended Action It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Gisler Elementary School.

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The purpose of the plan is to consolidate school programs and create blueprints to improve academic achievement for all students. In order to provide coherence, Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP). The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are outlined in the LCAP also provide the framework for each school's SPSA.

Submitted by:

Educational Services

File Attachments

[2022 School Plan For Student Achievement Gisler Elementary Final.pdf \(215 KB\)](#)

Subject 12. Single Plan For Student Achievement (SPSA) - Newland Elementary School

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Feb 09, 2023

Absolute Date Feb 09, 2023

Fiscal Impact No

Budgeted No

Recommended Action It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Newland Elementary School.

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The purpose of the plan is to consolidate school programs and create blueprints to improve academic achievement for all students. In order to provide coherence, Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP). The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are outlined in the LCAP also provide the framework for each school's SPSA.

Submitted by:

Educational Services

File Attachments

[2022 School Plan For Student Achievement Newland Elementary Final.pdf \(229 KB\)](#)

Subject 13. Single Plan For Student Achievement (SPSA) - Oka Elementary School

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type	Action (Consent)
Preferred Date	Feb 09, 2023
Absolute Date	Feb 09, 2023
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Oka Elementary School.

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The purpose of the plan is to consolidate school programs and create blueprints to improve academic achievement for all students. In order to provide coherence, Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP). The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are outlined in the LCAP also provide the framework for each school's SPSA.

Submitted by:

Educational Services

File Attachments

[2022 School Plan For Student Achievement Oka Elementary Final.pdf \(294 KB\)](#)

Subject	14. Single Plan For Student Achievement (SPSA) - Plavan Elementary School
Meeting	Feb 9, 2023 - Regular Meeting
Category	G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Preferred Date	Feb 09, 2023
Absolute Date	Feb 09, 2023
Fiscal Impact	No
Budgeted	No
Recommended Action	It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Plavan Elementary School.

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The purpose of the plan is to consolidate school programs and create blueprints to improve academic achievement for all students. In order to provide coherence, Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP). The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are outlined in the LCAP also provide the framework for each school's SPSA.

Submitted by:

Educational Services

File Attachments

[2022 School Plan For Student Achievement Plavan Elementary Final.pdf \(393 KB\)](#)

Subject **15. Single Plan For Student Achievement (SPSA) - Tamura Elementary School**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Feb 09, 2023

Absolute Date Feb 09, 2023

Fiscal Impact No

Budgeted No

Recommended Action It is recommended that the Board of Trustees approves the School Plans for Student Achievement (SPSA) for Tamura Elementary School.

Background:

California Education Code (Section 64001) and the federal Every Student Succeeds Act require Single Plans of Student Achievement (SPSA) as a condition for accepting categorical funds, including Title I and Title III. The purpose of the plan is to consolidate school programs and create blueprints to improve academic achievement for all students. In order to provide coherence, Fountain Valley School District's SPSAs are aligned with the Local Control Accountability Plan (LCAP). The eight State Priority Areas (Basic Services, Implementation of State Standards, Course Access, Student Achievement, Other Student Outcomes, Parent Engagement, School Climate, and Student Engagement), which are outlined in the LCAP also provide the framework for each school's SPSA.

Submitted by:

Educational Services

File Attachments

[2022 School Plan For Student Achievement Tamura Elementary Final.pdf \(313 KB\)](#)

Subject **16. School Accountability Report Cards (SARCs)**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Feb 09, 2023

Absolute Date Feb 09, 2023

Fiscal Impact No

Budgeted No

Recommended Action It is recommended that the Board of Trustees approves the School Accountability Report Cards (SARCs) for the ten school sites in the Fountain Valley School District.

Background:

In November 1998, California voters passes Proposition 98, also known as the Classroom Instructional Improvement and Accountability Act. Under this act, all public schools in California are required annually to prepare a School Accountability Report Card (SARC) and disseminate this document to the public. The SARC document is intended to provide the public with important information regarding each individual public school and communicate school progress in achieving designated goals.

Each school site in the Fountain Valley School District (FVSD) annually completes a SARC that includes State-mandated information, both site-specific and district-wide. SARC documents must be submitted to the California Department of Education and posted to both the district and site websites. As mandated by the State, the SARCs for Cox, Fulton, Masuda, Plavan and Tamura will be translated into Vietnamese and be made available in the same location as the English SARC document.

Submitted by:

Educational Services

File Attachments

- [2022 School Accountability Report Card Courreges Elementary.pdf \(256 KB\)](#)
- [2022 School Accountability Report Card Cox Elementary.pdf \(260 KB\)](#)
- [2022 School Accountability Report Card Gisler Elementary.pdf \(258 KB\)](#)
- [2022 School Accountability Report Card Newland Elementary.pdf \(272 KB\)](#)
- [2022 School Accountability Report Card Oka Elementary.pdf \(262 KB\)](#)
- [2022 School Accountability Report Card Plavan Elementary.pdf \(271 KB\)](#)
- [2022 School Accountability Report Card Tamura Elementary.pdf \(259 KB\)](#)
- [2022 School Accountability Report Card Fulton Middle School.pdf \(264 KB\)](#)
- [2022 School Accountability Report Card Masuda Middle School.pdf \(252 KB\)](#)
- [2022 School Accountability Report Card Talbert Middle School.pdf \(267 KB\)](#)

Subject **17. Update to Ed Services Approved Vendor List - Culverhouse Consulting**

Meeting Feb 9, 2023 - Regular Meeting

Category G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS

Type Action (Consent)

Preferred Date Feb 09, 2023

Absolute Date Feb 09, 2023

Fiscal Impact Yes

Dollar Amount \$2,500.00

Budgeted Yes

Budget Source LCFF Supplemental

Recommended Action It is recommended that the Board of Trustees approve the agreement with Culverhouse Consulting for the 2022-23 school year.

Background:

Culverhouse Consulting has been identified as a potential partner to assist with School Leadership Team (SLT) work planning for the upcoming 2023-24 school year at Fulton Middle School. The Fulton School Leadership Team would be working directly with Dr. Joanne Culverhouse who has vast experience in school leadership including 12 years of experience as a classroom teacher, 21 years of experience as an elementary, middle school, and high school principal, and 8 years of experience as an assistant superintendent and superintendent. In addition, Dr. Culverhouse earned her Doctor of Education degree from UCLA in Educational Leadership and Administration. The Educational Services Division is seeking to add Culverhouse Consulting to the approved vendor list for the 2022-23 school year.

Submitted By:

Educational Services

File Attachments

- [Culverhouse FVSD Consulting Agreement.pdf \(264 KB\)](#)

Subject	18. Update to Ed Services Approved Vendor List - Code Rev Kinds, Inc.
Meeting	Feb 9, 2023 - Regular Meeting
Category	G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Preferred Date	Feb 09, 2023
Absolute Date	Feb 09, 2023
Fiscal Impact	Yes
Dollar Amount	\$12,870.00
Budgeted	Yes
Budget Source	LCAP Supplemental
Recommended Action	It is recommended that the Board of Trustees take action to approve the agreement with Code REV Kids, Inc. for the 2022-23 school year.

Background:

Code REV Kids, Inc. is a California-based company that works with schools to provide exciting, confidence-building experiences with technology. Curriculum components delivered by CodeREV TechTeachers feature robotics, coding, and design-thinking that is grade-level appropriate for students. Gisler Elementary School is looking to partner with CodeREV for the remainder of the 2022-23 school year to provide students with engaging, stem-related learning activities during the school day. The Education Services Division is seeking to add Code REV Kids, Inc. to the approved vendor list for the 2022-23 school year.

Submitted by:

Educational Services

File Attachments

[CodeREV contract 2022-23.pdf \(1,448 KB\)](#)

[2022-2023 Educational Services PD Independent Contractor List Board Mtg 2023 FEB 9.pdf \(108 KB\)](#)

Subject	19. Approve/Ratify Non-Public Agency Contracts
Meeting	Feb 9, 2023 - Regular Meeting
Category	G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Fiscal Impact	No
Recommended Action	It is recommended that the following non-public school/agency contracts/addendums be approved, and the West Orange County Consortium for Special Education be authorized to receive invoices and process payment.

Background:

Under current consortium budget agreements, any unfunded cost of non-public school or non-public agency placement is a cost to the general fund of the resident district.

File Attachments

[02-09-23 Board NPA-S Contracts Approval -- FVSD.pdf \(34 KB\)](#)

Subject	20. Special Education Settlement Agreement 2022-2023-C
Meeting	Feb 9, 2023 - Regular Meeting
Category	G. CONSENT CALENDAR/ROUTINE ITEMS OF BUSINESS
Type	Action (Consent)
Fiscal Impact	Yes
Recommended Action	It is recommended that the Board of Trustees approves this Special Education Settlement Agreement 2022-2023-C.

Background:

According to the Special Education Agreement signed on December 31, 2022, between Parents and the Fountain Valley School District, the District agrees to provide compensatory reimbursement to Parents in an amount not to exceed SIX THOUSAND FIVE HUNDRED DOLLARS (\$6,500.00) for the following services: (1) academic intervention and/or private tutoring services provided to Student; (2) private counseling services provided to Student; and (3) private occupational therapy services provided to Student. The Parties further agree that the Student must access all Compensatory Services on or before December 31, 2023, after which Family's entitlement to reimbursement for said services shall terminate. Term of settlement is through December 31, 2023.

Submitted by:

Special Education

H. SUPERINTENDENT'S REPORT

Subject	1. Superintendent's Report
Meeting	Feb 9, 2023 - Regular Meeting
Category	H. SUPERINTENDENT'S REPORT
Type	Reports

I. CLOSED SESSION

Subject	1. Personnel Matters: Government Code 54957 and 54957.1 Appointment/Assignment/Promotion of employees; employee discipline/dismissal/release; evaluation of employee performance; complaints/charges against an employee; other personnel matters.
Meeting	Feb 9, 2023 - Regular Meeting
Category	I. CLOSED SESSION
Type	Discussion, Procedural
Subject	2. Negotiations: Government Code 54957.6 Update and review of negotiations with the FVEA and CSEA Bargaining Units with the Board's designated representative, Cathie Abdel.

Meeting Feb 9, 2023 - Regular Meeting

Category I. CLOSED SESSION

Type

Subject 3. Consultation with Assistant Superintendent, Personnel, Assistant Superintendent, Business Services and Assistant Superintendent, Educational Services: Government Code 54956.5

Meeting Feb 9, 2023 - Regular Meeting

Category I. CLOSED SESSION

Type

J. REPORT OF CLOSED SESSION

Subject 1. The Board President will report out on action taken if any.

Meeting Feb 9, 2023 - Regular Meeting

Category J. REPORT OF CLOSED SESSION

Type

K. ADJOURNMENT

Subject 1. Meeting Adjournment

Meeting Feb 9, 2023 - Regular Meeting

Category K. ADJOURNMENT

Type Action

Preferred Date Feb 09, 2023

Subject 2. Next Meeting March 9, 2023

Meeting Feb 9, 2023 - Regular Meeting

Category K. ADJOURNMENT

Type Information

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **ELIGIBILITY LISTS**

DATE: March 13, 2023

Attached are the eligibility lists for:

Bus Aide – Special Education

Instructional Assistant –Moderate/Severe

Health Assistant

IA – Applied Behavior Analysis

IA – Bilingual (Spanish)

Instructional Assistant – Mild/Moderate

RECOMMENDATION

The Personnel Commission approve the eligibility lists enumerated above.

Attachments #5 - #7

ELIGIBILITY LIST
Bus Aide-Special Education
Merged (Updated 2-22-23)

RANK	NAME	EXPIRES
1	Alexander Herrera	5-04-23
2	Kiara Bustillos	2-10-24
3	Maria Garcia	5-04-23
4	Lavonda Thompson	2-23-24
5	Mason Mello	2-10-24

ELIGIBILITY LIST
IA Moderate/Severe
Merged List (Updated 2-28-23)

RANK	NAME	EXPIRES
1	Chelsea Johnston	08-09-23
2	Samantha Amann (Dieger)	02-28-24
3	Michelle Hayes	10-21-23
4	Angela Graves	10-21-23
5	Lucinda Garton	10-21-23
6	Collette Hibbard	10-21-23

ELIGIBILITY LIST
Health Assistant
Merged (Updated 12-7-23)

RANK	NAME	EXPIRES
1	Jennifer Stock	12-07-23
2	Melissa Hughes	10-21-23
3	Andrea Acosta	10-21-23

ELIGIBILITY LIST
IA - Applied Behavior Analysis
Merged List (Updated 03-02-23)

RANK	NAME	EXPIRES
1	Augustin Nguyen	03-02-24
1	Melvin Galloway	02-03-24
1	Allison Nagel	12-19-23
2	Armida Gruber	12-19-23
3	Araceli Quezada-Rice	12-19-23
4	Amy Lammers	12-19-23
5	Sydney Olive	12-19-23

ELIGIBILITY LIST
IA - Bilingual (Spanish)
Merged List (Updated 3-10-23)

RANK	NAME	EXPIRES
1	Nalida Pedraza	8-17-23
1	Anna Ramos	12-05-23
1	Kristine Campos	03-10-24

ELIGIBILITY LIST
Instructional Assistant Mild/Moderate
Merged List (Updated 3-1-23)

RANK	NAME	EXPIRES
1	Elizabeth Perez	6-02-23
2	Gassia Kilijian	6-02-23
3	Alexander Herrera	10-21-23
4	Shane Kazor	03-01-24
5	Angela Graves	10-21-23
6	Lucinda Garton	10-21-23
7	Collette Hibbard	10-21-23
7	Ethan Rivera	10-21-23
8	Abby Wagner	10-21-23

FOUNTAIN VALLEY SCHOOL DISTRICT

PERSONNEL DIVISION

MEMORANDUM

TO: Personnel Commission

FROM: Carmen Serna, Director of Human Resources

SUBJECT: **JOB ANNOUNCEMENTS**

DATE: March 13, 2023

The job announcements posted since the last regular meeting of the Personnel Commission are attached as an informational item:

Interdepartmental:

Recreation Coordinator

Dual Certification:

Health Assistant

Computer/Network Specialist

Instructional Assistant – Applied Behavior Analysis

Preschool Assistant



Fountain Valley School District

Personnel Commission

10055 Slater Avenue, Fountain Valley, CA 92708 (714) 843-3228 www.fvdsd.us

CLASSIFIED EMPLOYMENT OPPORTUNITY

Recreation Coordinator

Interdepartmental Only

LIMITED TERM ESP SUMMER CAMP POSITION

The following position is being posted in accordance with Personnel Commission rules and will be filled by current employees or from the list of "ready and willing" certified eligibles.

POSTING DATE:	February 24, 2023
CLOSING DATE:	March 3, 2023 at 3:30 p.m.
TERM:	June 26, 2023 – August 11, 2023 (July 3rd non-work day and July 4th Holiday observed)
HOURS:	40.0 hours/week, Monday - Friday, 8:00 a.m. – 4:30 p.m. (with ½ hour unpaid lunch)
SALARY:	Current rate of pay (Range 44, 5 steps)
VACANCY:	Two positions, sites to be determined

PLEASE NOTE: *The above position is Limited Term, beginning June 26, 2023, ending on or before August 11, 2023. Mandatory 8-hour set-up day on 6/23/23 and mandatory staff meeting on a date to be determined. Employees must be available for all 7 weeks. Permanent District employees accepting a limited term position will receive benefits earned under the contract.*

THE JOB

The job of Extended School Program Coordinator is done to:

- Manage, coordinate and implement a high quality, cost-effective program, that provides before and after school child care fully integrated with the elementary school program
- Assure compliance with school objectives to meet the needs of children, parents, school and the community
- Provide work direction and guidance to staff

EDUCATION/EXPERIENCE

Any combination equivalent to Bachelor's degree in job-related area with related college-level coursework in ECE/CD and two years of related experience including some lead or supervisory responsibilities. Equivalent education includes AA degree with Site Supervisory Permit. Must maintain a valid Pediatric First Aid and CPR certificate.

APPLICATION/SELECTION PROCESS

This position is open to employees who possess a community college and/or vocational school degree with study and experience in a job related area with increasing levels of responsibility. Employees who meet these criteria must send an email to the Carmen Serna at sernac@fvdsd.us by 3:30 p.m. on March 3, 2023.

The Fountain Valley School District is an Equal Opportunity Employer and does not discriminate based on race, national origin, gender, age, marital status, religion, or disability in compliance with federal and state laws.

No portion of this announcement is an express or implied contract with applicants. The Personnel Commission reserves the right to cancel, change, or rescind any portion of this announcement at any time.

Computer/Network Specialist at Fountain Valley Elementary



Job Information

Date Posted: 2/23/2023

Application Deadline: 3/10/2023 3:30 PM Pacific

Employment Type: Full Time

Length of Work Year: 12.0

Salary: \$7,268 - \$8,836/ month (per CSEA Contract, hiring may be made up to step 3)

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Job Summary

Computer/Network Specialist
Fountain Valley School District

The job of Computer/Network Specialist is done for the purpose/s of designing, configuring, installing, maintaining, and repairing network systems, subsystems and servers; overseeing the computer/server room operation and environment; providing information, direction and/or recommendations regarding network installations and configurations; resolving network operational issues; and providing 2nd level technical support to district and site staff.

Essential Functions

- Administers systems and servers related to district networks (e.g. documentation, backup/restore, security, virus protection, performance monitoring, user access rights, addressing schemes, etc.) for the purpose of ensuring availability of services to authorized users.
- Configures computer and network hardware (e.g. network servers, routers, etc.) for the purpose of ensuring availability for use by District personnel.
- Designs computer network systems (e.g. logical and physical design, addressing, capacity planning, etc.) for the purpose of ensuring effective and efficient operating systems.
- Installs network (client and server) software on a variety of platforms (e.g. service packs, application software, operating software, hardware upgrades, etc.) for the purpose of upgrading and maintaining District computers and networks.
- Maintains network operations and software applications (e.g. servers (file, print, application, proxy), etc.) ensuring efficient operations.
- Manages assigned projects and program components (e.g. migration to new systems; scheduling installations, product research, etc.) delivering services in compliance with established guidelines

and/or objectives.

- Participates in a variety of meetings (e.g. workshops, district committees, seminars, conferences, etc.).

Requirements / Qualifications

All applicants must submit: Current Resume

Experience: Job related experience within a specialized field is required.

Education: Bachelors degree in job-related area.

Having one or more of the following certifications is recommended but is not required.

Microsoft Azure Administrator Associate
Windows server hybrid administrator Associate
Azure network engineer Associate
Identity and Access Administrator Associate
CompITA Network+
CompITA Server+

Comments and Other Information

Applicants will be screened using experience/qualifications and their response to the supplemental questions. The examination process will consist of the supplemental questions and technical interview. Qualified candidates will be invited for a final interview.

Health Assistant at Fountain Valley Elementary



Job Information

Date Posted: 2/27/2023

Application Deadline: Until Filled

Employment Type: Part Time

Length of Work Year: 9.6 months/year, 20 hours/week

Salary: \$21.99 - \$26.72 per hour

Number Openings: (At time of posting) Not Specified

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Job Summary

The eligibility list created from this process will be used to fill future vacancies.

Requirements / Qualifications

EDUCATION AND EXPERIENCE REQUIREMENTS

- Job-related experience is required.
- High school diploma or equivalent.

CERTIFICATES

- CPR Certificate is required.
- First Aid Certificate is required

Comments and Other Information

This posting is being run to add to our Health Assistant substitute pool. The written test for this position will be held once a viable pool of candidates is reached. It will be held at the District Office, at 10055 Slater Ave. Fountain Valley, CA 92708 All applicants meeting the above requirements will be invited to attend.

Please allow at least 1 3/4 hours for instructions and test time. Calculators are allowed and will be provided.

Instructional Assistant - Applied Behavior Analysis at Fountain Valley Elementary



Job Information

Date Posted: 2/24/2023

Application Deadline: 3/16/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months/year

Salary: \$22.88 - \$27.82 per hour
(Range 34, 5 steps) *Per CSEA
contract hiring may be made up to
step 3

Number Openings: (At time of posting) 1

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

Experience: Job-related experience is required, including ABA training by WOCSSSE or related training by an outside agency.

Education: Community college and/or vocational school degree with study in a job-related area.

Copies of transcripts, report cards, and ABA training certificate must be attached to your application.

Comments and Other Information

All applicants are invited to attend the written test, scheduled for Monday, March 20, 2023, at 9:00 a.m. The test will be held at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley, CA 92708. Please allow 2.5 hours for directions and the written test. Please bring a valid ID such as a Driver's License or passport. Applications will be screened for the minimum qualifications following the written test. Candidates who pass each part of the written test and technical interview will be considered for hire. Typical work hours are 5.75 hours/day, generally between 8:00 am - 2:30 pm.

Preschool Assistant at Fountain Valley Elementary



Job Information

Date Posted: 2/24/2023

Application Deadline: 3/17/2023 3:30 PM Pacific

Employment Type: Part Time

Length of Work Year: 9.6 months per year

Salary: \$19.50 - \$23.71 per hour
(Range 18, 5 Steps) Hiring may be made up to step 3, per CSEA contract.

Number Openings: (At time of posting) 2

Contact: Donna Johnson

Email: johnsond@fvsd.us

Phone: 714-843-3228

Requirements / Qualifications

The minimum requirements must be met in order to be hired.

Minimum Requirements: Experience working with preschool-aged children. Targeted, job-related education with study in the job-related area with a minimum of 12 college-level semester units in early childhood education or child development, which includes three core courses – Child Growth & Development; School, Family & Community; and Program/Curriculum.

Valid Pediatric First Aid Certificate and CPR certificate

Please note these are permanent rover positions. The hours for the a.m. rover shifts/positions are 8:00 a.m. - 12:00 p.m. and for p.m. 12:00 p.m. -4:00 p.m.

Comments and Other Information

Please attach a copy of the transcripts or report cards showing completion of the required units and a valid Pediatric First Aid and CPR certificate.

Those candidates meeting the minimum qualifications listed above will be invited to the test scheduled for March 22, 2023, in the morning, at the Fountain Valley School District Office, 10055 Slater Avenue, Fountain Valley. Please bring a valid ID and allow 1 1/4 hours for the test and instructions. No other test times will be offered. Please watch your email for an invitation to attend.